

**NOTICE**

**Notice is hereby given that the Extra General Meeting of OXYZO Financial Services Private Limited is scheduled to be held on January 27, 2020 (Monday) at 12:00 Noon (IST) at a shorter notice at 101, First Floor, Vipul Agora Mall, M.G. Road, Gurgaon, Haryana-122002 to transact the following business as:**

**AS SPECIAL BUSINESS****To approve issue, offer and allotment of Non-convertible debentures by way of Private Placement**

**To consider and if thought fit, to pass with or without modification, the following resolution to be passed as Special Resolution:**

**“RESOLVED THAT** in accordance with sections 42, 71, 179(3)(c) and other applicable provisions, if any, of the Companies Act, 2013 and in accordance with Rule 14(2) and other applicable provisions of Companies (Prospectus and Allotment of Securities) Rules, 2014, Companies (Share Capital and Debentures) Rules, 2014 and the memorandum and articles of association of the Company and subject to consents, approvals, permissions and sanctions of the concerned statutory and regulatory authorities, if and to the extent necessary, consent of the members be and is hereby accorded to the Company (including any duly authorized committee thereof) for the issuance, offer and allotment of **5000 (Five Thousand) Rated, Secured, Taxable, Listed Non-Convertible Debentures (NCDs), of face value of Rs. 20,000/- (Rupees Twenty Thousand Only) each, aggregating up to Rs. 10,00,00,000/- (Rupees Ten Crores Only) as part of the first series ("Series A Debentures") of the proposed issue of 10,000 (Ten Thousand) Rated, Secured, Taxable, Listed Non-Convertible Debentures (NCDs), of face value of Rs. 20,000/- (Rupees Twenty Thousand Only) each, aggregating up to Rs. 20,00,00,000/- (Rupees Twenty Crores Only), issued on a fully paid basis and on a private placement basis (the "Issue"), having a tenor of 30 months from deemed date of allotment to Scient Capital Private Limited ("Investor")**

**RESOLVED FURTHER THAT** the approval of the shareholders be and is hereby accorded for the listing of the Debentures on the wholesale debt market segment of BSE in accordance with the terms and timelines agreed and contained in the transaction documents and SEBI (Issue & Listing of Debt Securities) Regulations, 2008, the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015] as amended time to time.

**RESOLVED FURTHER THAT** the Board be and is hereby authorized to do all such acts, deeds, matters, and things as may arise for the implementation of the aforesaid resolution and for all matters connected therewith.

**RESOLVED FURTHER THAT** Ms. Ruchi Kalra, Chief Financial Officer and Whole time Director and Mr. Asish Mohapatra, Director and Mr. Prashant Roy Sharma, Head- Corporate Finance of the Company and Mr. Brij Kishore Kiradoo, Company Secretary of the Company (the "Authorized Officers") be and are hereby severally authorized to delegate the powers to such official/s of the company as may be

deemed necessary to do such acts and execute such documents as may be required in connection with any of the matters relating to the issue of the debentures”.

**Certified true copy**

**For Oxyzo Financial Services Private Limited**

**Sd/-**

**Ruchi Kalra**

**CFO and WTD**

**DIN: 03103474**

**Add: #101, First Floor, Vipul Agora Mall,  
Gurgaon-122002**

**Date: January 27, 2020**

**Place: Gurgaon**

**NOTES:**

- I. A MEMBER ENTITLED TO ATTEND, AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT OF PROXY, IN ORDER TO BE EFFECTIVE, SHOULD BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY, DULY COMPLETED AND SIGNED, NOT LATER THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING. A PROXY FORM IS ANNEXED TO THIS REPORT.
- II. Corporate members intending to send their authorized representatives to attend the meeting are advised to send a duly certified copy of the Board Resolution authorizing their representative to attend and vote at the meeting.
- III. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- IV. The Register of Directors and their shareholding, maintained u/s 170 of the Companies Act, 2013 and Register of Contracts or Arrangements in which Directors are interested maintained u/s 189 of the Companies Act, 2013 and all other documents referred to in the notice and explanatory statement, will be available for inspection by the members of the Company at Registered office of the Company during business hours 10:00 A.M. to 06:00 P.M. (except Saturday and Sunday) up to the date of General Meeting and will also be available during the General Meeting
- V. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided that not less than three days of notice in writing is given to the Company.
- VI. A Route Map along with Prominent Landmark for easy location to reach the venue of General Meeting is annexed with the notice of General Meeting.
- VII. Members/proxies attending the meeting are requested to bring their duly filled admission/ attendance slips sent along with the notice of general meeting at the meeting.

**Certified true copy****For Oxyzo Financial Services Private Limited****Sd/-****Ruchi Kalra****CFO and WTD****DIN: 03103474****Add: #101, First Floor, Vipul Agora Mall,  
Gurgaon-122002****Registered Office:** Shop No. G-22 C (UGF) D-1 (K-84), Green Park Main, New Delhi, South Delhi- 110016

CIN: U65929DL2016PTC306174, Phone: 011-41054262

**EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF COMPANIES ACT, 2013 AND SECRETARIAL STANDARD ON GENERAL MEETING**

**Item 1- To Approval for issue of non-convertible debentures**

Section 42 of the Companies Act, 2013 read with Rule 14 of the Companies (Prospectus and Allotment of Securities) Rules, 2014 ("**Prospectus and Allotment Rules**") deals with private placement of securities by a company. Rule 14(1) of the Prospectus and Allotment Rules prescribes that in case of an offer or invitation to subscribe to securities, the Company shall obtain previous approval of its shareholders/members ("**Members**") by means of a special resolution.

Pursuant to Rule 14(1) of the Prospectus and Allotment Rules, the following disclosures are being made by the Company to the Members:

<b>PARTICULARS OF THE OFFER INCLUDING DATE OF PASSING BOARD RESOLUTION</b>	<p>Offer of 5000 (Five Thousand) Rated, Secured, Taxable, Listed Non-Convertible Debentures (NCDs), of face value of Rs. 20,000/- (Rupees Twenty Thousand Only) each, aggregating up to Rs. 10,00,00,000/- (Rupees Ten Crores Only) as part of the first series ("Series A Debentures") of the proposed issue of 10,000 (Ten Thousand) Rated, Secured, Taxable, Listed Non-Convertible Debentures (NCDs), of face value of Rs. 20,000/- (Rupees Twenty Thousand Only) each, aggregating up to Rs. 20,00,00,000/- (Rupees Twenty Crores Only), issued on a fully paid basis and on a private placement basis (the "Issue"), having a tenor of 30 months from deemed date of allotment to Scient Capital Private Limited ("Investor")</p> <p>Board Meeting to approve issue and offer of aforesaid issue was January 27, 2020. (Time -09:00 AM)</p>
<b>KINDS OF SECURITIES OFFERED AND THE PRICE AT WHICH THE SECURITY IS BEING OFFERED</b>	<p>5000 (Five Thousand) Rated, Secured, Taxable, Listed Non-Convertible Debentures (NCDs), of face value of Rs. 20,000/- (Rupees Twenty Thousand Only) each, aggregating up to Rs. 10,00,00,000/- (Rupees Ten Crores Only)</p> <p>The NCDs will be offered/issued at par.</p>
<b>BASIS OR JUSTIFICATION FOR THE PRICE (INCLUDING PREMIUM, IF ANY) AT WHICH THE OFFER OR INVITATION IS BEING MADE</b>	<p>Not applicable, as the securities proposed to be issued are non-convertible debt instruments.</p>

<b>NAME AND ADDRESS OF VALUER WHO PERFORMED VALUATION</b>	ICRA										
<b>AMOUNT WHICH THE COMPANY INTENDS TO RAISE BY WAY OF SECURITIES</b>	An amount of Rs. 10,00,00,000/- (Rupees Ten Crores Only)										
<b>MATERIAL TERMS OF RAISING OF SECURITIES, PROPOSED TIME SCHEDULE, PURPOSES OR OBJECTS OF OFFER, CONTRIBUTION BEING MADE BY THE PROMOTERS OR DIRECTORS EITHER AS PART OF THE OFFER OR SEPARATELY IN FURTHERANCE OF OBJECTS; PRINCIPLE TERMS OF ASSETS CHARGED AS SECURITIES</b>	<p><b>Material Terms:</b> As may be decided by the Board of Directors of the company;</p> <p><b>Proposed Time Schedule:</b></p> <table border="1" data-bbox="655 860 1347 1207"> <thead> <tr> <th>Details</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Issue Opening Date</td> <td>January 27, 2020</td> </tr> <tr> <td>Issue Closing Date</td> <td>January 28, 2020</td> </tr> <tr> <td>Pay-in Date</td> <td>January 28, 2020</td> </tr> <tr> <td>Deemed Date of Allotment</td> <td>January 28, 2020</td> </tr> </tbody> </table> <p><b>Purpose of Offer:</b> The issue proceeds will be to meet funding requirements of the Issuer to in the ordinary course of business including for expanding the loan portfolio of the Company and/or repayment/refinancing of existing debt and/or for general corporate purposes.</p> <p><b>Contribution made by the Promoter or Director:</b> None</p> <p><b>Principle Terms of Assets Charged as Securities:</b> Exclusive Hypothecation on receivables of the Company upto 1.1x and first ranking <i>parri pasu</i> charge on immovable property of the Company.</p>	Details	Date	Issue Opening Date	January 27, 2020	Issue Closing Date	January 28, 2020	Pay-in Date	January 28, 2020	Deemed Date of Allotment	January 28, 2020
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Accordingly, consent of the Members is sought in connection with the aforesaid issue of NCDs and they are requested to authorize the Board (including any committee of the Board, if applicable) to allot such NCDs on private placement basis up to INR 10,00,00,000/- (Indian Rupees Ten Crores Only) as stipulated above.

None of the directors and key managerial personnel of the Company and their relatives are concerned or interested, financially or otherwise, in this resolution except to the extent of their



**OXYZO Financial Services Private Limited**

**Corp. Office:**

#101, First Floor, Vipul Agora Mall,  
MG Road, Gurgaon-122002

Contact: 0124- 4006603

Email: [finance@oxyzo.in](mailto:finance@oxyzo.in)

Website: [www.oxyzo.in](http://www.oxyzo.in)

shareholding (if any) in the Company. The Board recommends the passing of the resolution as Special Resolution.

**Certified true copy  
For Oxyzo Financial Services Private Limited**

**Sd/-**

**Ruchi Kalra**

**CFO and WTD**

**DIN: 03103474**

**Add: #101, First Floor, Vipul Agora Mall,  
Gurgaon-122002**

**Date: January 27, 2020**

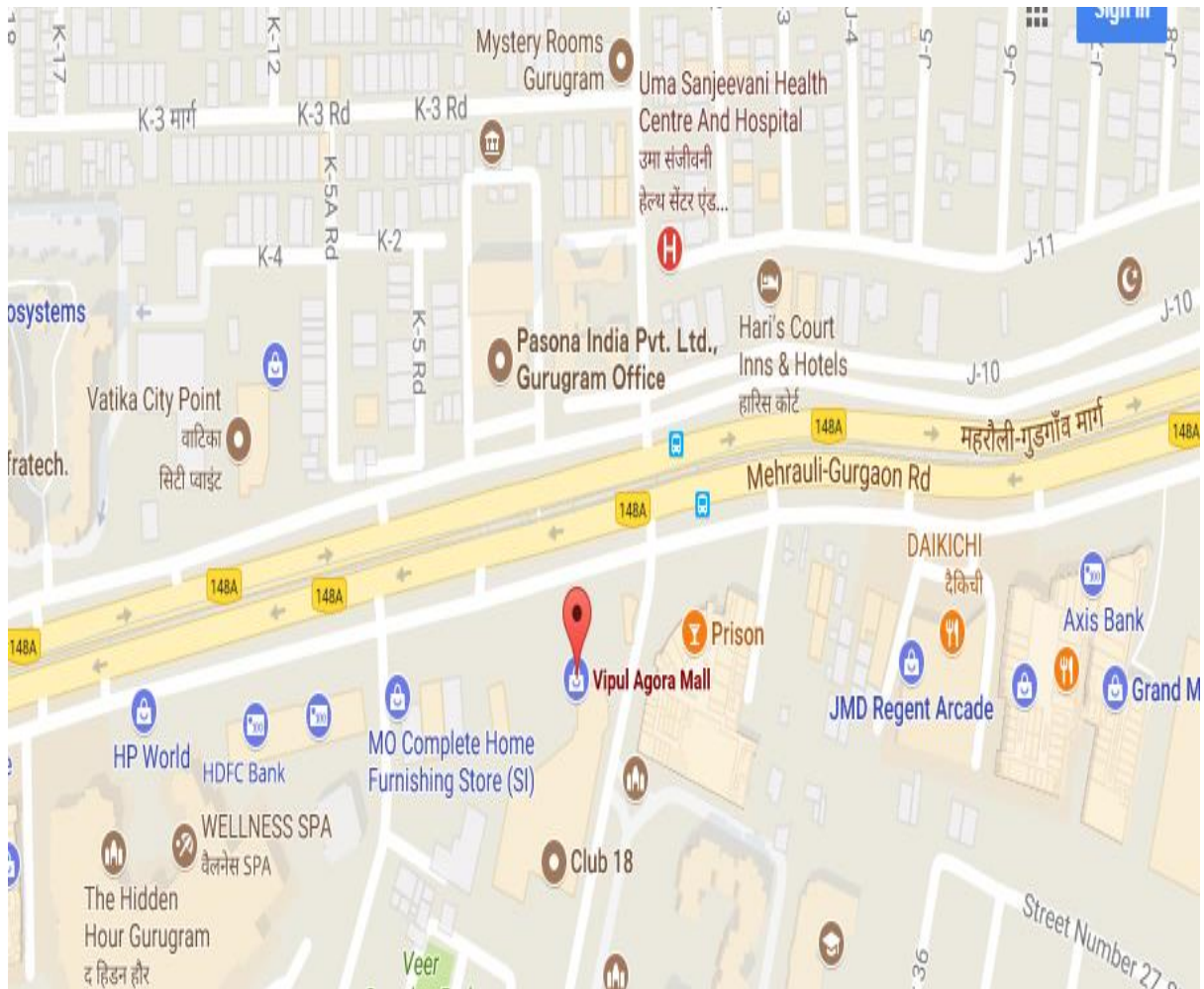
**Place: Gurgaon**

**Registered Office:** Shop No. G-22 C (UGF) D-1 (K-84), Green Park Main, New Delhi, South Delhi- 110016  
CIN: U65929DL2016PTC306174, Phone: 011-41054262

**Route Map:**

**Land Mark-Vipul Agora Mall**

**Corporate office: 101, First Floor, Vipul Agora Mall, Gurgaon-122002**



**Registered Office:** Shop No. G-22 C (UGF) D-1 (K-84), Green Park Main, New Delhi, South Delhi- 110016

CIN: U65929DL2016PTC306174, Phone: 011-41054262

**FORM NO. MGT.11**
**PROXY FORM**

**(Pursuant to section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014)**

Corporate Identification Number: U65929DL2016PTC306174

Name of the company : Oxyzo Financial Services Private Limited

 Registered Office : Shop No. G-22 C (UGF) D-1 (K-84) Green Park Main New  
Delhi-110016

**Name of the Members** :

**Registered address** :

**E-mail ID** :

**Folio No. /DP ID &** :

**Client ID\*** :

\*Applicable in case shares are held in electronic form.

I/We, being the holder(s) of \_\_\_\_\_ shares of Oxyzo Financial Services Private Limited, hereby appoint:

**Name of the Members** :

**Address** :

**E-mail ID** :

Signature: \_\_\_\_\_

as my / our proxy to attend and vote (on Poll) for me/us and on my/our behalf at Extra Ordinary General Meeting of members of the Company to be held on **Monday, January 27, 2020 at 12:00 Noon (IST)** at the Corporate office of the Company located at 101, First Floor, Vipul Agora Mall, M.G. Road, Gurgaon, Haryana-122002, India and at any adjournment thereof in respect of such resolutions and in such manner as are indicated below:

Resolution No.	Description	For	Against
<b>Special Business</b>			
1	To approve issue, offer and allotment of Non-convertible debentures by way of Private Placement		

***(Intentionally left Blank)***

**Registered Office:** Shop No. G-22 C (UGF) D-1 (K-84), Green Park Main, New Delhi, South Delhi- 110016

CIN: U65929DL2016PTC306174, Phone: 011-41054262



Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2019

*Signature of Member*

\_\_\_\_\_  
Signature of first proxy holder

\_\_\_\_\_  
Signature of second proxy holder

Affix Revenue Stamp
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**Note:** *This form of proxy in order to be effective should be duly completed and deposited and must be deposited at the Registered Office of the Company not less than 48 hours before the commencement of the AGM*

**ATTENDANCE SLIP**

**Oxyzo Financial Services Private Limited - Shop No. G-22 C (UGF) D-1 (K-84), Green Park Main, New Delhi-110016**

Name of Member/Proxy(ies)	:
Registered Address	:
Email ID	:
Folio No/Client ID	:
**DP ID	:

I/We certify that I/We am/are registered Member /proxy for the registered Member of the Company.

I/We hereby record my presence at the Extra Ordinary General Meeting of members of the Company to be held on **Monday, January 27, 2020 at 12:00 Noon (IST)** at the Corporate office of the Company located at 101, First Floor, Vipul Agora Mall, M.G. Road, Gurgaon, Haryana-122002, India.

\_\_\_\_\_  
Member's / Proxy's name in BLOCK letters Signature of Member /Proxy

Note: Please fill in the attendance slip and hand it over at the entrance of the Meeting hall. Joint Shareholder(s) may obtain additional attendance slip at the venue of the meeting.

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