

**NOTICE OF THE BOARD MEETING****June 10, 2020****Directors**

- |    |                     |   |
|----|---------------------|---|
| 1. | Ms. Ruchi Kalra     | Chief Financial Officer and Whole Time Director |
| 2. | Mr. Asish Mohapatra | Director  |
| 3. | Mr. Vasant Sridhar  | Director  |
| 4. | Mr. Akshat Pande    | Independent Director                            |
| 5. | Mr. Rohit Kapoor    | Independent Director                            |
| 6. | Mr. Sathyan David   | Independent Director                            |

**Special Invitees:**

- |    |                            |  |
|----|----------------------------|--|
| 1. | Mr. Bhuvan Kumar Gupta     | Director of OFB Tech Private Limited (Holding Company)         |
| 2. | Mr. Vikram Vaidyanathan    | Nominee Director of OFB Tech Private Limited (Holding Company) |
| 3. | Mr. John Tyler Day         | Nominee Director of OFB Tech Private Limited (Holding Company) |
| 4. | Mr. Navroz Darios Udawadia | Nominee Director of OFB Tech Private Limited (Holding Company) |

**Observer**

- |    |                        |  |
|----|------------------------|--|
| 1. | Mr. Niren Shah         | Additional Observer from Norwest Venture Partners (Investor) |
| 2. | Mr. Nikhil Kookada     | Observer from Norwest Venture Partners (Investor)            |
| 3. | Mr. Arjun Ghose        | Observer from Falcone edge                                   |
| 4. | Mr. Rajinder Balaraman | Observer from Matrix Partners                                |
| 5. | Mr. Gautam Patel       | Observer from Zodius   |
| 6. | Mr. Rikin Kapdia       | Observer from Zodius   |
| 7. | Ms. Remika Agarwal     | Observer of Creation   |
| 8. | Mr. Neeraj Bhargava    | Observer from zodius   |

**Invitees**

- |    |                         |                          |
|----|-------------------------|--------------------------|
| 1. | Mr. Lokesh Garg         | VP-Finance & Collections |
| 2. | Mr. Prashant Roy Sharma | Head-Corporate Finance   |

**In Attendance**

- |    |                          |                   |
|----|--------------------------|-------------------|
| 1. | Mr. Brij Kishore Kiradoo | Company Secretary |
|----|--------------------------|-------------------|

The Meeting of the Board of Director of the Company is scheduled to be held on **Wednesday, 17 June, 2020 at 2:00 P.M. (Ist) at H-12, Second Floor, Green Park Main, Hauz Khas, New Delhi-110016, India through Video Conference (VC)**, to inter alia consider and transact the business mentioned herein below.

**Registered Office:** Registered Office: Shop No. G-22 C (UGF) D-1 (K-84), Green Park Main, New Delhi, South Delhi- 110016,

CIN: U65929DL2016PTC306174, Phone: 01140507973

S.NO.	Particulars	Tentative Time allocation (in minutes)	Lead	Purpose
1.	To ascertain requisite quorum.	2 Minutes	Chairperson	Ascertaining Quorum
2.	To grant Leave of Absence, if required	5 minutes	Chairperson	Granting LOA
3.	To read and confirm the Minutes of the previous Board Meeting of the Company.	5 minutes	Chairperson	Confirmation
4.	To approve Annual Financial Statements including auditor Report thereon.	1 hour	Chairperson /Secretary	Consideration and Approval
5.	To consider and approve Internal Auditor's Report for half year ended March 2020 divided quarter wise as quarter third from October 2019 to December 2019 and Quarter fourth from January 2020 to March 2020.	30 Minutes	Chairperson /CFO/ Finance	Consideration and Approval
6.	To approve Contracts and Transaction entered with Related Parties on arm's length basis and ordinary course of Business	5 minutes	Chairperson /Secretary	Consideration and Approval
7.	To approve appointment of Secretarial Auditor for conducting audit of FY 19-20	5 minutes	Chairperson /Secretary	Consideration and Approval
7.	Any other Item with the permission of Chairperson.	If any		

You are requested to make it convenient to attend the aforesaid meeting.

**By and on behalf of the Board of Directors  
For OXYZO Financial Services Private Limited**

**Brij Kishore Kiradoo  
Company Secretary  
ICSI Membership No. A40347**

**Date: 10.06.2020**